

Plan Management



An Easy English information sheet

This is about **plan management**.



Plan management is how the money from your NDIS plan can be used and who pays the bills.

When you have an NDIS plan, you **must** choose how your plan is managed.



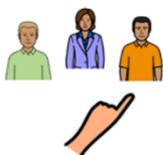
NDIA managed: NDIA managed is when the NDIA manages your money and pays bills for you. You **must** use NDIS registered service providers for your supports.



Plan managed: Plan managed is when a plan manager pays your bills for you. You can choose services that are not NDIS registered to support you.



Self-managed: You, your family or a support person pay your bills. You can choose services that are not NDIS registered to support you.



A combination: Combination is when some of your plan is managed one way and some of your plan is managed another way.



What happens if I don't have enough money for the goals I make?



If your NDIS plan does not give you enough money for the supports you need, you can ask for a **plan review**. A plan review is when the NDIA looks at your plan again to see what needs to change.

If you ask for a plan review, you will need someone to help you tell the NDIA about your needs.

You can get an advocate or support person to help show your goals and what you need from a review.

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A Plain English information sheet

How are your NDIS funds managed? There are four ways to manage your NDIS funds:

National Disability Insurance Agency (NDIA) managed – The NDIA can manage NDIS funds on the behalf of the participant. If the NDIA is managing funds, you can only buy services and supports from registered NDIS providers.

Plan Managed – A plan manager is a little like an accountant – in fact, many accountants have become registered Plan Managers. They receive all NDIS bills and pay them for the participant out of their NDIS funds.

Using a Plan Manager gives participants more flexibility to choose supports from providers who are not NDIS registered.

Self-Managed – The participant, their family or an advocate can manage the person's NDIS fund and pay all bills for them.

Self Management means not only complete control over the participant's funds, but also means more flexibility for participants to choose supports that are not registered providers.

Self-management works very well for people who are confident with using computers and understand the strict record keeping and audit compliance requirements.

A combination of these – The participant or their family or advocate may choose to manage some funds themselves and have a plan manager or the NDIA manage some funds. You can discuss this with your planner if this is something you might like to do.

What happens if the participant does not have enough money allocated to help them to achieve their personal goals?

Once the NDIS plan has been approved, if the participant does not have sufficient funds to help them achieve their goals, they can ask for a plan review.

It is important that you have support such as an advocate to assist in the review process. An advocate or support person can help explain goals and what support is required and to help gather the evidence to support the review application.

For more information about how to ask for a review and understand what evidence is required to ensure the best outcomes, please contact Melba's experienced NDIS Planning Team on: **(03) 9212 0100**.